

Information Sheet on State of Texas Health Department Documentation Guidelines for Youth Camp Staff

In making preparations for Camp Koinonia, we must be in compliance with all State of Texas Health Department Guidelines. Several of impact each of us and anyone else in the state of Texas who is serving as a staff member at any "Youth Camp."

Three things will require your attention.

1. Criminal Background and Sex Offender Check Form must be done every year for each staff member. In the staff application, you provided us with the information and gave us your permission to run this check. Each staff member must pass their criminal background and sex offender check in order to serve at Camp K.
2. You will be required to take a Sexual Abuse Awareness course that is approved by the State of Texas and designated by Camp Koinonia. The way we are meeting this requirement is through an on-line course. An account has already been set up at MuRF Systems which will allow you to log on and in about an hour or so of reading and scrolling to complete the course. Here are the specifics:
 - a. Go to www.campapplication.com
 - b. On the left-hand side of the page, select Camp Koinonia and press submit.
 - c. Enter your information as requested (note: the password should be 5-8 characters, numbers and/or letters, and have no spaces, dashes, etc.)
 - d. Click the "Log In" button to begin.
 - e. Make sure that to pay particular attention to the "Key Learning Points" on each page as you read through the training material.
 - f. At the end of each section of training, you will be given a few test questions over the material.
 - g. Be aware that to receive credit for the course a score of 70% must be achieved on a concluding exam.

All correspondence should be sent to BCOC, 3003 N. Main St., Belton, TX 76513. Note that all costs associated with these requirements will be absorbed by Camp Koinonia, however please communicate to your congregation about these additional expenditures.

If you would like to read the specific statute that is referenced above you can find it by logging on to www.henselcamp.org and going to the Summer Directors page where you will find a link "Texas Health Department" at the bottom of the page.